



## CITY OF HURST, TEXAS

### Notice of Civil Service Examination

The City of Hurst will be giving an Entrance Examination for Police Officer.

Applicants must pre-register for the Police Officer Entrance Examination and apply for the Police Officer position online at [www.hursttx.gov/openpositions](http://www.hursttx.gov/openpositions).

**All Pre-registrations must be submitted no later than 5 P.M. on November 11, 2021.**

The written examination will commence at **9 A.M. on SATURDAY, NOVEMBER 13, 2021** at the Hurst Justice Center, 825 Thousand Oaks Dr., Hurst, TX 76054. For those applicants traveling more than 200 miles from the test site, the physical assessment and preliminary interviews will commence at 1:30 P.M. on Saturday, November 13, 2021 at the Hurst Justice Center, 825 Thousand Oaks Dr., Hurst, TX 76054.

Applicants must pass the written examination to be eligible to take the physical assessment and participate in preliminary interviews. Specific reporting instructions for the physical assessment and preliminary interviews will be given at the completion of the written examination. Further information may be obtained by calling the Hurst Police Dept. 817-788-7141 Monday through Thursday 8 a.m. to 5 p.m. CST.

The following are minimum qualifications for police officers in accordance with Texas Local Government Code and City of Hurst Civil Service Rules:

- United States Citizen
- At least age 21 at time of testing
- A person who is 45 years of age or older may not be certified for a beginning position in the Police Dept.
- High school diploma or GED and completion of 60 hours from an accredited school, college or university with a grade point average of 2.0 or better. Hours must be completed by appointment and accreditation must be from an entity recognized by the Texas Commission on Law Enforcement (Southern Association of Colleges and Schools, Middle States Association of Schools and Colleges, North Central Association of Colleges and Schools, Northwest Commission on Colleges and Universities, Western Association of Schools and Colleges, and New England Association of Schools and Colleges).
- Vision correctable to 20/20 - no color blindness
- Normal hearing
- Must be licensable by the Texas Commission on Law Enforcement
- Good moral character
- Stable employment history
- Valid Texas Driver's License (or able to obtain one)
- Pass:
  1. Physical assessment test
  2. Written examination
  3. Psychological examination
  4. Medical examination with drug screen
  5. Background investigation
  6. Oral interview
  7. Polygraph test
  8. Typing test

Five veteran points will be given on the written test for individuals who have passed the written exam and received an Honorable Discharge from the United States Military. A copy of the DD form 214 (showing type of discharge) MUST be presented at the time of written test to receive five additional points on a passing test score.

**Applicants must also review Minimum Qualifications and Disqualifications for the position at [www.hursttx.gov/policecareers](http://www.hursttx.gov/policecareers), and then click on "Becoming a Police Officer."**

The eligibility list created as a result of this entrance examination will be effective for twelve (12) months from the date of the written examination unless exhausted sooner.

**\*On the test day, the following items must be presented at registration, prior to the test start time: 1) personal identification with a photo, 2) DD form 214 (if applicable), and 3) your completed Personal History Statement, found at [www.hursttx.gov/policecareers](http://www.hursttx.gov/policecareers). Browse all of the Police Careers pages for detailed information on the screening process, exam and screening preparation, and the Hurst Police Department.\***

## City of Hurst Police Officer

### Position Information

A Hurst Police Officer delivers service to our citizens by working uniformed patrol responding to calls for service and community disturbances, enforcing traffic laws, identifying and apprehending suspects of criminal violations, and providing documentation and support for judicial processes. The Hurst Police Department is committed to the safety of each Officer providing modern equipment and technology while being responsive to customer's needs. The department strives for excellence through teamwork, following the City's Code of Ideals.

We are pleased to offer a starting pay rate of \$35.06 per hour increasing to \$38.39 per hour at completion of the probationary period. The City also provides a comprehensive benefits package for employees and their families. These benefits include medical, dental, vision, life, long term care and disability coverage, as well as other optional programs. The City participates in Social Security and in the Texas Municipal Retirement System (TMRS) with a 2:1 match in retirement. Employees enjoy personalized support for well living through the City's Healthy Hurst initiative.

### Essential Job Functions

- Enforces traffic laws, investigates traffic accidents, and directs traffic.
- Responds to calls for service; investigates and arrests suspects in criminal offenses, and provides assistance in non-criminal matters.
- Submits written reports, as required.
- Conducts directed and preventive patrol.
- May serve in specialized assignments, which may require additional and unique job functions and require specific skills, knowledge, and abilities.
- Works an assigned shift which may include days, nights, weekends, and holidays.
- Obtains and maintains TCIC/NCIC and CJIS access.
- Performs related duties as assigned.

The position of Police Officer requires a specific level of fitness and physical requirements and a physical fitness assessment test will be required of applicants. Details of the positions physical demands will be provided during the screening process.

*The City of Hurst is an Equal Opportunity Employer. The testing facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this test. Please contact the Human Resources Dept. at 817-788-7012 or Fax 817-788-7057, or call TDD 1-800-RELAY-TX (1-800-735-2989) for information or assistance.*